

Below you will find an overview of the current tasks executed by S4 and the new changes:

<b>Tasks of S4</b>	<b>What are the changes?</b>	<b>Who will be responsible?</b>
1. Preparation and arrangements for first year students	Preparations started in February 2015 with the first information session and will continue until July 2015 with monthly themed information sessions. The USC manual will be incorporated in these training sessions.	DSF, SSSD
a. Support and advice with DUO registration	Yes, student will be responsible for their own DUO registration	students
b. Organize and coordinate the orientation week activities such as: registering in the study city, opening bank accounts, introduction in the study city etc.	- The orientation week will be executed through collaboration between DSF, guidance counsellors, volunteers and student organizations in the Netherlands.	Guidance Counsellors, DSF, Volunteers (older year St. Maarten students), student organizations, St. Maarten House
c. Support and advice with reference to housing	- Students will have to assume more responsibility for securing housing in the Netherlands by: <ul style="list-style-type: none"> <li>o Seeking admittance to schools that provide/assist with housing</li> <li>o Registering for housing via online websites</li> <li>o Paying their deposits and tuition fee</li> </ul> - In extraordinary cases housing will be arranged for students through a MOU with SSC.	Students Guidance Counsellors MOU with SSC
d. Organize information sessions	- Preparatory workshops will be organized between February – July 2015 - 3 information sessions will be organized in the first days upon arrival Netherlands - Students will be referred to existing services provided by organizations such as USC, DUO and schools	DSF, SSSD, Guidance Counsellors, USC, schools and other organizations providing services to students

<p>e. Provide a collective medical, dental-, accident-, household contents-, transportation costs in case of death insurance</p>	<ul style="list-style-type: none"> <li>- The collective medical-and dental insurance will maintained for first year students for maximum one year.</li> <li>- Students studying in the Netherlands for more than one year (started 2014 and earlier) can remain in the collective insurance policy until January 1, 2016. After this date they will be responsible for the paying their own premiums.</li> <li>- All students will be eligible for a reimbursement of their medical insurance premiums twice annually namely in February for the period August to January, in August for the period February to July.</li> <li>- The reimbursement will be equivalent to the NNAM monthly premium which is between € 49,50 and € 62,50 depending on the age of the student.</li> <li>- This entails for example that a student who is 21 or older will receive a maximum reimbursement of € 375,00.</li> <li>- The students will be required to submit a proof of payment, a valid NNAM insurance and dental policy, a valid proof enrolment and study results for the academic year or designated period to be eligible for the reimbursement.</li> <li>- Accident-, household contents-, transportation costs in case of death insurance will maintained for all study financing recipients in the Netherlands.</li> <li>- All study financing recipients will be required to reactivate or open WIB bank accounts and WIB Online. The Division Study Financing will facilitate this process with WIB.</li> <li>- Forms will be emailed to all students.</li> <li>- All payments will be deposited into the WIB bank accounts by the Department of Finance</li> </ul>	<p>DSF, Department of Finance, WIB</p>
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<p>2. Care ,guidance ,supervision and reporting</p>	<ul style="list-style-type: none"> <li>- This service will be provided to first (including minors) and second year students by the two- three guidance counsellors.</li> <li>- The tasks have been outlined in a job profile.</li> <li>- The guidance counsellors will be employed as free lancers under a service level agreement</li> <li>- Older students may request and qualify for services based on specific needs.</li> </ul>	<p>DSF, Guidance Counsellors</p>
<p>3. Payments for tickets, living expenses, book money etc.</p>	<ul style="list-style-type: none"> <li>- The procedure to request tickets, book money etc. will be the same for all study financing recipients. This procedure is outline on our website <a href="http://www.studyfinancing.sx">www.studyfinancing.sx</a> .</li> <li>- The Division Study Financing (DSF) and the Department of Finance will be assuming full responsibility for all payments to students.</li> <li>- All payments will be made via WIB bank accounts to avoid transfer cost.</li> </ul>	<p>DSF, Department of Finance, WIB</p>